

**CIVIL SERVICES OFFICERS' INSTITUTE ASSAM (CSOIA)  
ASSAM ADMINISTRATIVE STAFF COLLEGE CAMPUS  
KHANAPARA, GUWAHATI-22  
Tel: 03612362377**

S. No.

**APPLICATION FORM FOR MEMBERSHIP OF  
SWIMMING POOL, STEAM & JACUZZI**

Name..... Membership No. ....

S/o, D/o, W/o..... Date of Birth.....

Local Address.....

Telephone No. (Off.) ..... (Res.)..... (M.).....

**UNDERTAKING**

**I certify that**

1. I hereby certify that I am not suffering from any Communicable/Skin Diseases. In case of any accident, I will indemnify CSOIA for any Litigation/Claim. I will abide by the shift timings which will be one hour.
2. I have gone through the rules & regulations of the swimming pool given overleaf from S. No. 1 to 25 and agree to abide by those rules & regulations.
3. The information given above is correct to the best of my knowledge and if found wrong, my membership may be cancelled and fee paid by me may be forfeited.
4. My ward will be participating in swimming classes on his / her own risk. I (he/she) indemnify CSOIA / pool management in this regard for any injury/mishap incurred during swimming at pool.
5. I (he/she) shall use life saving equipment & dress as per the rules and follow advice of coach/life guard

.....  
**Parent's Signature  
(in case of minor)**

.....  
**Signature of Applicant**

**FEE STRUCTURE :-**

**Monthly Fees for members: Rs. 300/-**

**Per visit charges for Members: Rs. 50/-**

**\*No Guest is allowed use the swimming pool.**

**MEDICAL CERTIFICATE**

**(TO BE ISSUED BY MBBS DOCTOR ONLY)**

**I hereby certified that Shri / Smti..... S/o, D/o, W/o.....**

**R/o ..... was examined by me. He / She is not suffering from any**

**Communicable disease, allergy or from any such disability which may render him/her unfit for swimming.**

**Date : .....**

.....

**Place**

**Signature of  
Doctor with Seal**

## **RULES & INSTRUCTIONS**

1. Persons interested in swimming will submit registration form along with three photographs (passport size).
2. Member / spouse / dependent will submit their latest individual medical fitness certificate to certify that he/she is fit to swim and not suffering from any communicable disease or any such disability which may render him/her unfit for water sport.
3. Daily user to deposit per visit user charges and also sign the disclaimer form available at reception ( instead of the fitness certificate and submit along with their ID copy at the reception)
4. Any wound or open injury or illness would render the swimmer unfit for enter into swimming pool till medically declared fit.
5. Children below 5 years not permitted in the pool and children between 5 to 10 years will have to be escorted by parents.
6. All swimmers will carry their kit to include swimming costume, towel and soap and take a shower bath before entering the swimming pool.
7. Entry should be marked IN / OUT register every time before using the swimming pool by the user.
8. Entry to swimming pool without identity card will not be permitted.
9. Swimmer will put proper swimming costume/trunk and head-cap as recommended by official i.e. red cap for beginners & white cap for trained swimmers. Entry to the pool shall be restricted to persons without proper swimsuit & shower caps (No person without the head gear will be allowed to enter the pool).
10. Swimming is a water sport and users will do it on their own risk. CSOIA will not be responsible for any injury or loss of life.
11. No valuable should be kept in the change room. Caretaker or management will not be responsible for any loss whatsoever.
12. Apart from the above rules, the instructions imparted by the CSOIA/Coach will be strictly followed failing which disciplinary action will be taken against the individuals.
13. Membership of the swimming pool cannot be assigned or otherwise disposed off to a third person.
14. The pool management has the right to prevent entry in the pool, whose behaviour or appearance is deemed unsuitable.
15. Rs. 50/- will be charged for issuing of duplicate I-card.
16. NO FEES WILL BE REFUNDED IN ANY CIRCUMSTANCES.
17. Swimming Classes missed on account of any reason will not be adjusted.
18. No pets are allowed into the swimming pool complex.
19. Members must show respect for one another in and around the Swimming Pool.
20. Members must obey notices and signs on display at the Swimming Pool. It is the member's responsibility to read all information on the swimming pool notice board and to ensure that he/she abides by instructions of Swimming Pool.
21. All facilities are under electronic surveillance except swimming pool.
22. No fee/classes will be refunded/adjusted by CSOIA due to closure of facility by force or other causes beyond the control of CSOIA Swimming Pool.
23. CSOIA reserves the "RIGHT TO ADMISSION" for swimming in the POOL.
24. Diving /Jumping are strictly prohibited in the pool.
25. Timing of swimming pool:-  
Morning: 6.30 AM to 9.30 AM  
Evening: 4.30 PM to 8.30 PM  
**Swimming will not be allowed other then the above mentioned timings under any circumstances.**

(Signature)